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| Education |
|  | 2008 Penn State University State College, PAM.Ed. Curriculum and Instruction: Children’s Literature2006 Appalachian State University Boone, NCM.A. Curriculum and Instruction: New Media Global Education1999 Berea College Berea, KYB.S. Agriculture and Natural Resources |
| Professional experience |
|  | July 2014-Present Penn State University, The Dutton Institute State College, PAPart-time Instructional Designer

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| Support Instructional Designers. Quality control. Create graphics. |

June 2011-January 2016 Penn State University, Innovation Park State College, PAWeb Developer, Content Editor, Producer, Social Media Manager

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| Manage business presence on social media. Video production, and management of video archives. Content management and creation for website. |

January 2009-January 2013 VASA: Transmedia InternationalManaging Editor-Director

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| Work with writers and interns planning and editing content, manage website. |

February 2004-July 2004 An Adventure of the American Mind Brevard, NCProgram Assistant

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| Created and maintained web site and web-based materials.  |
| Presented program workshops, technical support of program equipment. |

August 2003- January 2004 Brevard College, J.A. Jones Library Brevard, NCLibrary Resources Technician

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| Development of library and Brevard NC ECHO web sites. |
| Assisted faculty, staff, and students with A-V needs. |
| Responsible for purchase and receiving of library materials. |

November 2000- July 2003 Brevard College, ESMNS Division Brevard, NCDivision Secretary

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| Assisted with registration, proctored, and coordinated Math Placement tests. |
| Managed textbook and desk copy orders. |
| Oct. 1999 – May 2000 Forward in the Fifth Berea, KY*Administrative Assistant*

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| bd15059_ | Design and layout of web-based and print materials. |
| bd15059_ | Word processing, database management, non-profit accounting. |

  Jan. 1994- Dec. 1998 Berea College Berea, KY*Student Office Manager*

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| bd15059_ | Managed office, organized and compiled databases and trained new workers. |
| bd15059_ | Cataloged and maintained video library. |
| bd15059_ | Responsible for student payrolls. |

June – Sept. 1996 Cornell University Ithaca, NY*Research Assistant: Waste Management Institute*

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| bd15059_ | Assisted research for educational materials.Designed graphics, edited transcripts, copyright management. |

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